
**JUSTICE CABINET DEPARTMENT OF CORRECTIONS
JOB OPPORTUNITY ANNOUNCEMENT
AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

The jobs listed below are posted on the Kentucky Personnel Cabinet's web site,
which can be accessed at: www.Careers.ky.gov

May 22, 2015

ADMINISTRATIVE SPECIALIST II—(Jefferson County—Probation & Parole)—Grade 10—(\$2006.08 - \$2657.70) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have one year of professional, administrative or business experience. Additional education will substitute for the required experience on a year-for-year basis. Additional administrative, business, research and/or clerical experience will substitute for the required education on a year-for-year basis.

ADMINISTRATIVE SPECIALIST II—(Oldham County—KY State Reformatory)—Grade 10—(\$2006.08 - \$2657.70) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have one year of professional, administrative or business experience. Additional education will substitute for the required experience on a year-for-year basis. Additional administrative, business, research and/or clerical experience will substitute for the required education on a year-for-year basis.

CORRECTIONAL FARM CREW LEADER—(Oldham County—Roederer Correctional Complex)—Grade 9—(\$1823.90 - \$2416.22) MINIMUM REQUIREMENTS: High school graduate. Must have one year of agricultural experience. Additional education or training in agriculture will substitute for the experience on a year for year basis. Must be 21 years of age.

CORRECTIONAL LIEUTENANT- THREE Positions—(Oldham County —KY State Reformatory) Grade 11—(\$2354.04 - \$3118.28) MIN REQUIREMENTS: High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

CORRECTIONAL LIEUTENANT- (Oldham County —Roederer Correctional Complex) Grade 11—(\$2354.04 - \$3118.28) MIN REQUIREMENTS: High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

CORRECTIONS EDUCATION SPECIALIST I—(Oldham County- Luther Lockett Correctional Complex) Grade 12—(\$2427.44 - \$3215.72) MIN. REQUIREMENTS: Graduate of a college or university with a bachelor's degree in education (academic or voc.) An associate degree with 3 years of trade-related experience will sub for the bachelor's degree.

CORRECTIONS EDUCATION SPECIALIST I—(Fayette County- Blackburn Correctional Complex) Grade 12—(\$2427.44 - \$3215.72) MIN. REQUIREMENTS: Graduate of a college or university with a bachelor's degree in education (academic or voc.) An associate degree with 3 years of trade-related experience will sub for the bachelor's degree.

**JUSTICE CABINET
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(continued)**

May 22, 2015

CORRECTIONS RECREATION LEADER—(Boyle County—Northpoint Training Center)—
Grade 11—(\$2206.92 - \$2923.38) **MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Experience in planned recreation, physical education or related activities will substitute for the required education on a year-for-year basis

CORRECTIONS RECREATION LEADER—(Oldham County—Luther Luckett Correctional Complex)—Grade 11—(\$2206.92 - \$2923.38) **MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Experience in planned recreation, physical education or related activities will substitute for the required education on a year-for-year basis.

ELECTRONIC TECHNICIAN III—(Morgan County —Eastern KY Correctional Complex)—Grade 11—(\$2206.92 - \$2923.38) **MIN. REQUIREMENTS:** High School Graduate. Must have 3 years of technical experience in the installation, maintenance, and repair of electronic equipment. Technical training in electronics or a related field will sub. for the experience on a year-for-year basis. Additional technical experience will substitute for the education on a year-for-year basis.

INSTITUTIONAL RECREATION LEADER— (Oldham County—KY State Reformatory)—
Grade 11—(\$2206.92 - \$2923.38) **MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree in recreation, physical education, special education or a related field. Experience in planned recreation, physical education, special education or a related field will substitute for the required college on a year-for-year basis

INTERNAL POLICY ANALYST III— (Franklin County—Central Office/Research & Grants)—Grade 15—(\$3230.84-4280.10) **MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have four years of professional experience in management, administration, statistical analysis, accounting, auditing, planning or a related field. A master's degree in public or business administration, statistics, planning, accounting, economics or a related field will substitute for one year of the required experience. Professional experience in management, administration, statistical analysis, accounting, auditing or a related field will substitute for the required education on a year-for-year basis.

MECHANICAL MAINTENANCE & OPERATIONS TECHNICIAN III— (Shelby County — KY Correctional Institution for Women) Grade 10—(\$2006.08-\$2657.70) **MIN. REQUIREMENTS:** High school graduate. Must have 4 years of experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation or electrical systems. Formal training in 1 of the above or related fields will sub for the experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis

**JUSTICE CABINET
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(continued)**

May 22, 2015

MECHANICAL MAINTENANCE & OPERATIONS SUPERVISOR (Lyon county- KY State Penitentiary)—Grade 12—(\$2427.44 - \$3215.72) **MIN REQUIREMENTS:** High school grad. Must have 5 years of experience in general building maintenance or 5 years experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation equipment or electrical systems. This experience must include 2 years of mechanical, HV/AC or electrical systems maintenance and also include 2 years of supervisory/coordinative maintenance experience. Formal training in 1 of the above or related fields will sub for the non-supervisory experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis.

MECHANICAL MAINTENANCE & OPERATIONS SUPERVISOR (Lyon county-Western KY Correctional Complex)—Grade 12—(\$2427.44 - \$3215.72) **MIN REQUIREMENTS:** High school grad. Must have 5 years of experience in general building maintenance or 5 years experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation equipment or electrical systems. This experience must include 2 years of mechanical, HV/AC or electrical systems maintenance and also include 2 years of supervisory/coordinative maintenance experience. Formal training in 1 of the above or related fields will sub for the non-supervisory experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis.

OFFENDER INFORMATION SUPERVISOR—(Franklin County —Central Office) Grade 13—(\$2670.20-\$3554.70) **MIN REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in management, administration, legal, paralegal, or offender records. Administrative, management, legal, paralegal or offender records experience will substitute for the education on a year-for-year basis.

POSTAL TECHNICIAN I—(Oldham County—Roederer Correctional Complex)—Grade 9—(\$1823.90 - \$2416.22) MIN. REQUIREMENTS: High school graduate. Must have a valid driver's license.

PROBATION AND PAROLE INVESTIGATOR-(Campbell County—Probation and Parole)
GRADE: 12 -\$2427.44 - \$3215.72 **MIN. REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must be twenty-one years of age.

PROBATION AND PAROLE INVESTIGATOR-(Davies County—Probation and Parole)
GRADE: 12 -\$2427.44 - \$3215.72 **MIN. REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must be twenty-one years of age.

PROBATION AND PAROLE INVESTIGATOR-(Hardin County—Probation and Parole)
GRADE: 12 -\$2427.44 - \$3215.72 **MIN. REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must be twenty-one years of age.

PROBATION AND PAROLE INVESTIGATOR-(Union County—Probation and Parole)
GRADE: 12 -\$2427.44 - \$3215.72 **MIN. REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must be twenty-one years of age.

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(continued)**

May 22, 2015

PROBATION AND PAROLE OFFICER- (Fayette County—Probation & Parole) - GRADE: 12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

PROBATION AND PAROLE OFFICER- (Logan County—Probation & Parole) - GRADE: 12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

PSYCHOLOGIST LICENSED I– (Oldham County—KY State Reformatory)—Grade 16— (\$3553.88 - \$4707.96) MINIMUM REQUIREMENTS: Must be a Licensed Psychologist or be permitted to practice psychology on a temporary basis by the Kentucky Board of Examiners of Psychology.

Recurring Positions:

CORRECTIONAL OFFICER- (Bell, Boyle, Elliot, Fayette, Lyon, Morgan, Muhlenberg, Oldham, & Shelby counties) —Grade 9-(\$1,823.90 - \$2,416.22)
MIN. REQUIREMENTS: High School or GED. Must be 21 years of age

**PERSONNEL CABINET
STATE OFFICE BUILDING, 1ST FLOOR
501 HIGH STREET
FRANKFORT, KENTUCKY 40601**

All applicants must complete an application on Personnel Cabinet's Career Opportunities System (COS) and apply for the vacancies in which they are interested in being considered. Applicants should be aware that in COS, they **apply for each vacancy through separate on-line application actions**. Paper applications are no longer accepted by Personnel Cabinet. This differs from the previous paper-based application system in that applicants no longer remain on registers once they are approved for a classification. Qualified applicants are considered only for those jobs to which he/she has applied.

To get more information about the Career Opportunities System including how to apply for jobs, please visit <http://Careers.KY.GOV> For questions regarding Applications, Counseling, or Registers, please call Personnel Cabinet, (502) 564-8030.

****IMPORTANT****

The Department of Corrections is not liable for the aforementioned information. This listing is provided to departmental employees as a courtesy. For official information of availability, grade and salary information, and minimum requirements, please visit the Personnel Cabinet website at www.personnel.ky.gov.